

THE LOWER COLUMBIA SECTION
of the
PACIFIC NORTHWEST CLEAN WATER
ASSOCIATION

CONSTITUTION AND BY-LAWS

Updated: February 12, 2009

CONSTITUTION

PREAMBLE

It has been customary for the people who have a common interest to band together for their mutual protection and benefit. In keeping with this tradition those involved in the collection and treatment of wastewater in the Lower Columbia area do hereby provide this organization to obtain the benefits and education which might accrue from our mutual association.

Article I

NAME

The name of this organization shall be the Lower Columbia Section of the Pacific Northwest Pollution Control Association, Oregon Region.

Article II

PURPOSE

The purpose of this organization is to provide meeting at the local level and to extend the benefits of the Pacific Northwest Pollution Control Association to all operators associated with the wastewater industry. The objectives of this organization shall be the friendly exchange of information and ideas with programs appropriate and beneficial to members of the Lower Columbia Section

Article III

MEMBERSHIP

Section 1: An “active member” may be anyone interested in the advancement of knowledge related to wastewater collection, treatment, industrial treatment, beneficial reuse, solid waste disposal or improved water quality management. Members will be actively engaged in the wastewater industry within the counties of Clackamas, Columbia, Hood River, Multnomah, Washington, Wasco, Yamhill, and Tillamook in the State of Oregon shall be eligible for membership in this section. There will be no dues associated with active membership.

Section 2: An Organizational Sponsor membership may be extended to persons or firms engaged in activities supporting or pertaining to domestic or industrial wastewater treatment.

Article IV

OFFICERS

The officers of the Lower Columbia section shall be a president, vice-president, secretary-treasurer, and two directors. These officers shall constitute the Board of Directors of the Lower Columbia Section.

Article V

ORGANIZATION

The Lower Columbia Section Board of Directors shall have authority to conduct all business pertaining to the activities of this section. They shall endeavor to carry out the wishes of the majority of the members as expressed by vote in any regular business meeting. Officers shall perform the duties of their office in a manner compatible with the practices outlined in Robert's Rules of Order- unless the by-laws specifically instruct them to do otherwise.

Article VI

AMENDMENTS

Amendments to this Constitution may be made by a two-thirds majority vote of the members present at the next regular meeting following the meeting at which the amendment(s) are proposed in writing. Any amendments so passed shall be subject to final approval by the Executive Committee of the Pacific Northwest Pollution Control Association.

BY-LAWS

ARTICLE I

MEMBERS

Section 1: ALL MEMBERS OF THE PRELIMINARY ORGANIZATION OF THIS Section shall be charter members without election.

Section 2: Membership contact information of the Lower Columbia Section shall be kept by a designated board member.

Section 4: A Sponsor Membership may be extended to persons engaged in activities pertaining to wastewater industry. Sponsor Membership shall not be restricted to the geographic limits set forth in Article III of the Constitution. Sponsor Members shall be eligible to vote, but shall not be eligible to hold office as established by Article IV of the Constitution.

Section 5: A Corporate membership may be extended to a company or firm. Corporate membership shall not be restricted to geographical limits, as set forth in Article III of the Constitution. A Corporate member shall not be entitled to vote. Corporate members will receive notices and acknowledgements accorded for their membership classification.

Section 6: A Sponsor membership may be extended to a company or firm. Sponsor membership shall not be restricted to geographical limits, as set forth in Article III of the Constitution. A Sponsor member shall not be entitled to vote. Corporate members will receive notices and acknowledgements accorded for their membership classification.

ARTICLE II

OFFICERS

Section 1: Officers of the Lower Columbia Section shall be elected from the membership in good standing at the time of their election.

Section 2: Nominations may be made by the Nominating Committee and/or from the floor at the election meeting.

Section 3: The President, Vice-president, Secretary-Treasurer, and one director shall be elected at the Clackamas Community College Regional Board Meeting in March. Each shall take office at the close of that meeting to serve until the next annual election.

Section 4: Vacancies caused by withdrawal or resignation of any office except the President, shall be filled by appointment by the president until the next annual election at which time the vacancy shall be filled by a duly elected officer.

Section 5: The President shall have general supervision of the affairs of the Lower Columbia Section and direction of the Board of Directors. He/she shall preside at all meetings of the Section and Board of Directors. He/she shall be responsible for all property of the Section in his/her care during the term of office. It shall be his/her responsibility to turn over to the successor all Section property in his/her care.

Section 6: The Vice-President shall assume all duties and responsibilities of the President in the absence of the President. The Vice-President shall be responsible for membership. He/she shall be responsible for all property of the Section in his/her care during the term of office. It shall be his/her responsibility to turn over to the successor all Section property in his/her care. The Vice-president shall carry out other duties as directed by the President.

Section 7: The Secretary-Treasurer shall attend and record the proceedings of all meetings of the Lower Columbia Section and Board of Directors. He/she shall attend to the collection of dues, assessments, and donations or other moneys due the Section. He/she shall prepare all claims against the Section and shall pay such claims upon approval by the President. The Secretary-Treasurer shall keep an up-to-date membership list and shall notify members of time and place of meetings. He/she shall be responsible for all property of the Section in his/her care during the term of office. It shall be his/her responsibility to turn over to the successor all Section property in his/her care. The Secretary-Treasurer shall carry out other duties as directed by the President.

Section 8: No expenditure shall be authorized by any officer except on approval by a majority vote of the members present at a regular meeting, or by the Board of Directors. Funds voted by the board of Directors may not exceed one-half of the amount in the treasury at the time.

Section 9: The President shall appoint, at the beginning of his/her term, chair persons to committees.

NOMINATION: This committee to prepare a list of all nominees for office and present this list at the annual meeting.

AWARDS: This committee to ensure that all local, state and national awards have a qualified nominee from the Lower Columbia Section. Current status of all in progress award applicants to be presented to the membership at regular meetings.

CERTIFICATION: This committee to keep the membership informed of current affairs of the certification programs.

AD HOC COMMITTEES: These committees to be appointed by the Lower Columbia section Officers as needed.

ARTICLE III

MEETINGS

Section 1: The Lower Columbia Section election of officers shall be during the Oregon Region Meeting held at Clackamas Community College in March of each year.

Section 2: Regular Lower Columbia Section meetings shall be held as needed and shall be determined by the board of Directors of the Lower Columbia Section.

Section 3: Notice of all meetings shall be sent to all Members in good standing, not less than one week prior to the date of the meeting.

ARTICLE IV

DUES

Section 1: Annual dues for Membership on Sponsorship Levels are as follows:

Lower Columbia Section Regional Sponsorship: Membership shall be one-hundred dollars (\$100.00). The sponsorship shall include the logo of the organization posted on the Lower Columbia Section website.

Lower Columbia Section Executive Sponsorship: Membership shall be two-hundred fifty dollars (\$250.00). This sponsorship shall include the logo of the organization to be posted on the Lower Columbia Section website and poster board sponsorship recognition at the annual workshop and awards presentation.

Young Professional's Sponsorship: Membership requires a prerequisite of Regional or Executive Sponsorship (see Article IV.1). An additional contribution of \$75.00 shall be collected for this sponsorship opportunity. A Young Professional's sponsored event within the fiscal year will highlight sponsorship of the contributing organizations. Funds collected for sponsorship of the Young Professionals group will be tracked and dispersed as needed to support planned Young Professional functions.

Section 2: All sponsorships are due and payable by June 1st each year.

ARTICLE V

AMMENDMENTS

Section 1: The by-laws of the Lower Columbia Section may be amended by a two-thirds vote of the membership present at the next regular meeting following the meeting at which the amendment(s) proposed in writing.

Section 2: The Section may be dissolved by a two-thirds vote of the members present at the regular next meeting following the meeting at which the dissolution is presented in writing.

Section 3: In the event of dissolution of the Section, the property and assets thereof, after providing for all obligations and liabilities of the Section, shall then be turned over to the Pacific Northwest Region Director.